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# Town of Bradley

October 13, 2015

Subject: Road Supervisor and Road Workers Compensatory Time Trial Period

**Work Week:**

The Road Supervisor and Road Workers hours will be from 6:30 a.m. to 4:30 p.m.

They shall receive one (1) ten (10) minute rest period, with pay, during the first half of their regular work day, and a fifteen (15) minute lunch break, without loss of pay.

**Overtime and Compensatory Overtime:**

Any paid comp time shall not be counted as hours worked for overtime purposes.

All comp time must be pre-authorized by a Town Board member, Road Supervisor or Road Consultant except in the case of an emergency.

Employees who work overtime shall be allowed the option to take compensatory time-off at the overtime rate. If the employee opts for compensatory time-off they shall be allowed to bank up to a maximum of 120 hours.

Comp time will be taken in one hour increments, not to exceed their banked hours. Comp time for the road workers must be approved by the road supervisor; the road supervisors will be approved by the Town Chair (or another Board Member if the Chair is unavailable).

