

Town Board Meeting  
March 28, 2006 3:00 P.M.  
Bradley Town Hall

Chairman Jack Huston called the meeting to order. Present were Supervisors Elsie Bartz, Bill Jelinek and Kevin Koth.

M/M Jelinek/Koth to go into closed session citing SS 19.85 (c) to discuss compensation, reimbursement and policies and procedures. Passed 4-0

M/M Bartz/Koth to return to open session, Passed 4-0

The following items were discussed during the closed session:

1. Possibly changing the per diem to an hourly wage Supervisor Jelinek made a suggestion. Change the \$50.00 per diem to: 0-2 hours a straight \$25.00, 2-4 hours a straight \$50.00, Over 4 hours an additional \$12.50 per hour. Change the \$60.00 per diem to: 0-2 hours a straight \$30.00, 2-4 hours a straight \$60.00 and over 4 hours an additional \$15.00 per hour.
2. No reimbursement for work done at home as a computer, printer, typewriter, copier, paper, etc. are all available at the hall.
3. When to allow mileage was discussed. The clerk will e-mail the clerk's network for the procedures of other towns.
4. Reimbursement for supplies used at home. The clerk will also check with other clerk's on that.
5. Add the preparing of taxes for mailing into the policy and procedures manual.
6. No personal calls on the cell phones.
7. Possible month delay on mileage (exception-assessor, road foreman and consultant) and expenses so the board can approve them before the check is made out.
8. Surge protectors on the computers should stay on at all times.

The following will be placed on the April agenda:

Action on the house number errors on Hwy Y.

Action on the request from Shawn Halverson for repair of his windshield due to a rock being thrown by the grader will be placed on the April agenda.

Town Hall lawn and shrub maintenance

Set a date for another policy and procedure meeting.

M/M Bartz/Koth to adjourn. Passed 4-0

Ann Eckman, Clerk